

**VILLAGE OF NORTHFIELD  
BOARD OF TRUSTEES  
Minutes of December 11, 2007**

- I. **ROLL CALL:** Chair Jim Wilson, Trustees Samantha Baraw, Libby Hambleton, Thomas McCarney, and Richard Sutor. Also present was Village Manager Nanci Allard and Kathleen Lott (*Northfield News & Transcript*).

Chair Wilson called the meeting to order at 7:00 p.m.

- II. **PUBLIC PARTICIPATION (Scheduled):** None.

III. **ACTION ITEMS**

a. **Approval of Minutes**

1. **November 27, 2007 (Regular Meeting).** Motion by Trustee McCarney, seconded by Trustee Sutor, to approve the minutes. **Motion passed 5-0-0.**

b. **Approval of Bills**

1. **Warrant #12-08.** Motion by Trustee Hambleton, seconded by Trustee McCarney, to approve Warrant #12-08 in the amount of \$315,664.10. **Motion passed 5-0-0.**

- c. **Appointment of Vermont System Planning Committee (VSPC) Delegate.** Trustee Sutor explained that the VSPC was established by the Public Service Board (PSB). The Trustees had previously delegated Manager Allard as primary and Trustee Sutor as alternate. Trustee Sutor suggested that the Board appoint Trustee Sutor as the primary and Manager Allard as alternate and for Manager Allard to have the ability to appoint other alternates as needed. Motion by Trustee McCarney, seconded by Trustee Hambleton, to approve Trustee Sutor's recommendation. **Motion passed 5-0-0.**

- d. **Hot Water Heater Program.** The payout is approximately \$750 to close out the hot water heater program. This is the total cost for us to purchase the heaters from Green Mountain power (GMP). Those that have the hot water heaters will continue to make the payments directly to the Village of Northfield. The Village will then transfer the heaters from us to the person that made the payments. Trustee McCarney agrees with the concept and would like to see the contract. The question is: if a heater dies before the customer is finished in paying them off, are we liable for the heater? Motion by Trustee Sutor, seconded by Trustee McCarney, to agree to the amount and to the concept with the option to review the contract. **Motion passed 5-0-0.**

IV. **REPORTS**

a. **Village Manager**

1. **Regular Meeting Cancellation.** Manager Allard noted that the next regular meeting is scheduled for Christmas Evening (12/25/07). Motion by Trustee Sutor, seconded by Trustee McCarney, to cancel the December 25, 2007 regular meeting. **Motion passed 5-0-0.** The next regular meeting will be on Tuesday, January 15, 2008.

- b. **Committee Reports.** None.

**c. Miscellaneous**

1. **“Natural E” (Voluntary Green Power Purchase Program).** This program provides customers with the option to buy blocks of power that are green. Trustee Sutor does not recommend that we try to set this up for Northfield but there is someone with VPPSA that is going to try and get this set up for several utilities. If we did this, the customer would pay a small up front fee and would pay a little more for these blocks of power. Trustee Sutor is interested in doing this as part of a group of utilities. He recommends that we sign an expression of interest, which commits us to nothing except not talking with another provider of such services for six (6) months. Motion by Trustee McCarney, seconded by Trustee Sutor, to authorize the Expression of Interest and to authorize the Manager to sign. **Motion passed 5-0-0.**
2. **Efficiency Vermont Project update.** There is nothing to report at this time.
3. **Water Project update.** There is nothing to report at this time.

**V. PUBLIC PARTICIPATION (Unscheduled): None.**

- VI. EXECUTIVE SESSION:** Motion by Trustee Sutor, seconded by Trustee McCarney, to go into executive session in order to discuss personnel (Union Negotiations) and legal (GMP Contract for Outside Plant Services) matters and include the Manager. **Motion passed 5-0-0.**

The Board went into executive session at 7:43 p.m.

Motion by Trustee Sutor, seconded by Trustee McCarney, to come out of executive session. **Motion passed 5-0-0.**

The Board came out of executive session at 7:56 p.m.

Motion by Trustee Sutor, seconded by Trustee McCarney, to approve the amendment to the Village Union Contract regarding the health insurance plan. **Motion passed 4-0-1, with Trustee Baraw abstaining.**

Motion by Trustee Sutor, seconded by Trustee Hambleton, to approve the Green Mountain Power (GMP) Contract for Outside Plant Services and authorize Manager Allard to sign the contract. **Motion passed 5-0-0.**

Motion by Trustee Sutor, seconded by Trustee Hambleton, to go into executive session in order to discuss personnel matter, not to include the Manager. **Motion passed 5-0-0.**

The Board went into executive session at 7:57 p.m.

Motion by Trustee Sutor, seconded by Trustee McCarney, to come out of executive session. **Motion passed 5-0-0**

The Board came out of executive session at 8:00 p.m. No action was taken.

- VII. ADJOURNMENT:** Motion by Trustee Sutor, seconded by Trustee McCarney, to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 8:01 p.m.

Respectfully submitted,

*Samantha H. Baraw*

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.